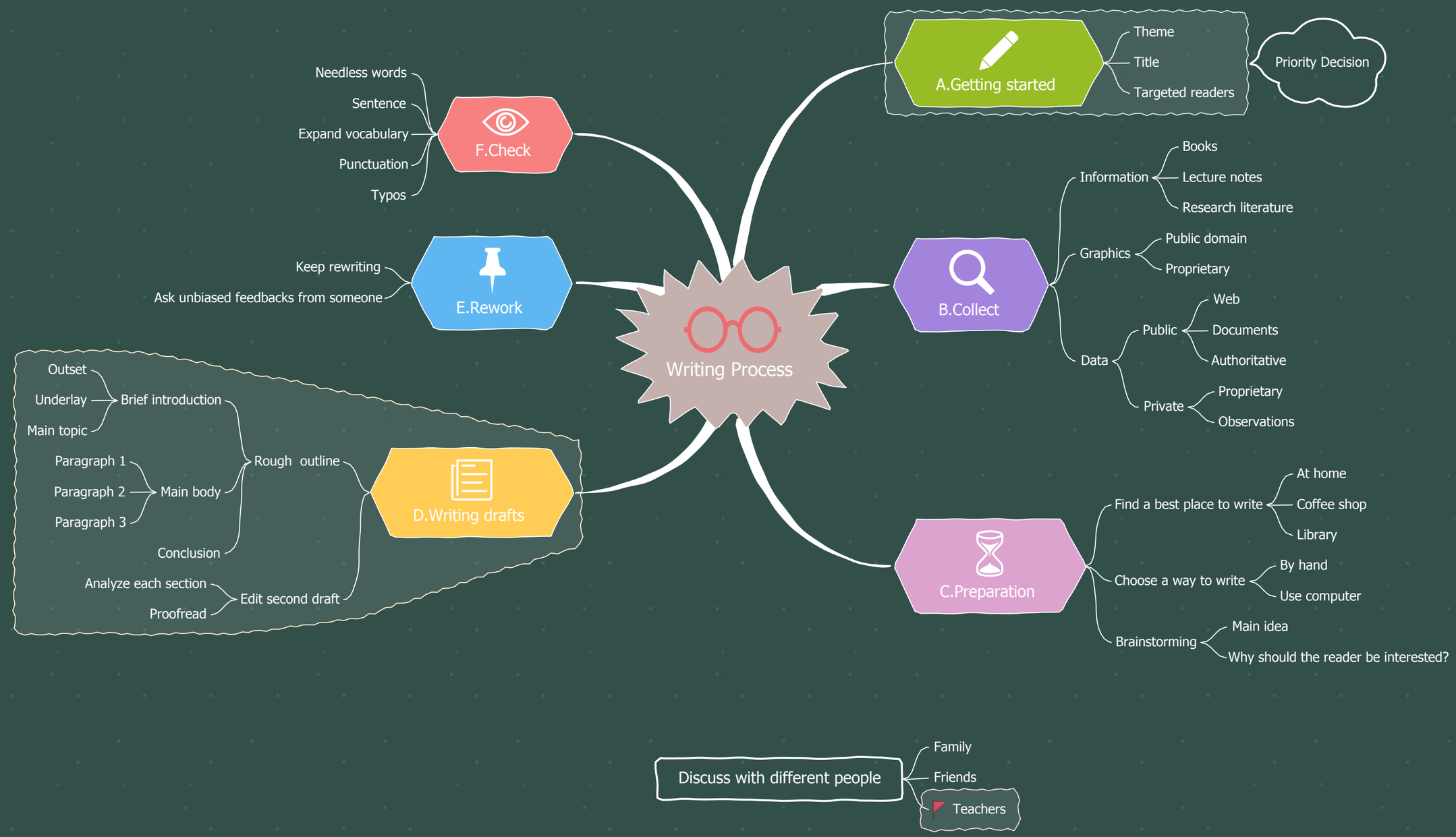
Writing Process
A.Getting started
Theme
Title
Targeted readers
Priority Decision
B.Collect
Information
Books
Lecture notes
Research literature
Graphics
Public domain
Proprietary
Data
Public
Web
Documents
Authoritative
Private
Proprietary
Observations
C.Preparation
Find a best place to write
At home
Coffee shop
Library
Choose a way to write
By hand
Use computer
Brainstorming
Main idea
Why should the reader be interested?
D.Writing drafts
Rough outline
Brief introduction
Outset
Underlay
Main topic
Main body
Paragraph 1
Paragraph 2
Paragraph 3
Conclusion
Edit second draft
Analyze each section
Proofread
E.Rework
Keep rewriting
Ask unbiased feedbacks from someone
F.Check
Needless words
Sentence
Expand vocabulary
Punctuation
Typos
Discuss with different people
Family
Friends
Teachers